



# MUMFORD INSTITUTE OF TECHNOLOGY

## APPLICATION FORM FOR UNDERGRADUATE PROGRAMS

Please Complete Application Form in Capital Letters

Please Attach Three Recent Passport Photographs of Yourself here.

### 1. PERSONAL INFORMATION

Title: (Mr. /Ms. /Mrs. / etc.....)

Family Name .....

First/ Middle Name .....

Gender Male/Female.....

Nationality .....

Birth Certificate  Voter's ID  Driver's License  National ID

Passport  .....

Residential Address: (House Address etc.)

Postal Address: (P. O. Box. )

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Your Email Address .....

Your Mobile Phone Number

Your Home Phone # .....

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### 2. ACADEMIC BACKGROUND

Secondary (High) Schools Attended:

From ( e.g. 2000)

To (e.g. 2010)

I .....

.....

.....

ii .....

iii.....

Other Schools Attended	From	To
.....	.....	.....
.....	.....	.....
.....	.....	.....

**Give Details of Other Certificates (qualifications) Acquired:**

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.....  
.....

**Please Attach Relevant Copies**

**2b. Give Details of Other Qualifications**

**Name of institution From (e.g. 1980) To (e.g. 1990) Certificates**

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.....	.....	.....	.....
.....	.....	.....	.....

**SOURCE OF INFORMATION ON MUMFORD INSTITUTE OF TECHNOLOGY**

**Web Site      Publication      Radio      TV      Advertisement**

**Please indicate publication/advertisement .....**  
.....

**EMPLOYMENT DETAILS (CURRENT/PREVIIONS) RECORDS:**

Dates		Organization	Position	Salary
From	To			

**3. SPONSORSHIP**

**Relationship of Sponsor to Applicant:**

(Parent/Guardian/Employer/etc.).....

**Name of**

**Sponsor:**.....**Nationality**.....

**Sponsor's**

**Address**.....

**Sponsor's Phone #**..... **Email Address**.....

**IN CASE OF EMERGENCY WE SHOULD CONTACT**

**Name**..... **Relationship**.....

**Address**

**Details**.....

**Telephone#** ..... **Mobile #** .....

**Email**.....

**4. ENGLISH REQUIREMENT**

**Produce English Proficiency Results**.....

**Is English the Language of Taught in your Education?** Yes  No

**5. PHYSICAL CHALLENGE(S)**

**State any physical challenge (s) you may have. We need this information to enable us accord you special care**.....

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**PROVIDE NAME AND ADDRESS OF TWO REFEREES**

**Full Name:**..... **Full Name:** .....

**Address:** ..... **Address:** .....

.....

.....

.....

Tel #..... Tel # .....

Email..... Email .....

**6. MINIMUM ENTRY REQUIREMENTS**

**GENERAL ENTRY REQUIREMENTS**

- SSSCE/WASSCE Credit Passes (A1 to C6)
- SSCE (A-D) with an aggregate score of 24 or better
- GCE "O" & "A" Level/ GBCE RSA II & III
- Mature students (25 yrs and above)
- HND certificate with at least 2<sup>nd</sup> class division

**Note1: All applicants must have strong background in the Sciences, English, and Mathematics.**

**Note 2: We offer Pre-Engineering, pre-university, and Remedial Courses.**

7.

**SCHOOL OF ENGINEERING**

**SCHOOL OF TECHNOLOGY**

**DEGREE PROGRAMS**

**DEGREE PROGRAMS**

- B. Eng. Electrical and Electronics Eng.
- B. Eng. Telecommunications
- B. Eng. Mechanical Engineering
- B. Eng. Computer Engineering
- B. Eng. Civil Engineering
- Engineering Science (Diploma)
- HND Top-Up
- 

- B. Tech. Information Technology
- B. Tech. Electrical & Electronics Tech.
- B. Tech. Renewable Energy
- B. Tech. Construction Technology
- B. Tech. Construction Management Tech.
- B, Tech. Electro-mechanical Technology
- Technicians Diploma (Two Years

**COLLEGE OF SCIENCE**

- B. Sc. Computer Science
- B. Sc. Physics
- B. Sc. Mathematics

**COLLEGE OF BUSINESS**

- BBA (Bachelor of Business Admin.)
- BEM (Bachelor of Eng. Mgmt.)
- B. Tech. Construction Management

**Program Selection**

Student should select the program he/she wish to pursue:

1<sup>ST</sup> choice.....

2<sup>nd</sup> Choice .....

3<sup>rd</sup> Choice .....

8a. Pledge to abide by all the rules and regulations of Mumford Institute of Technology.

I pledge to abide by all the rules and regulations of Mumford Institute of Technology.

.....

**Name**

**Signature**

**Date**

**Session:**

Morning

Evening

Weekend

**8b. Mode of Delivery**

Our Mode of delivery is campus based only. Future modes of delivery will be announced.

**9. How to Pay Your (Non-Refundable) Application Processing Fees**

Applicants Must Note That All Application Processing Fees Are Non-Refundable.

Application Processing Fees For Undergraduate Admission Are:

Undergraduate Courses:

**Ghanaian Students: GH100.00**

**Foreign Students: \$ 100.00**

Note: Foreign Students applying from within Ghana must use current Forex Bureau buying rate for the US Dollars.

## **Payment Instructions for Applicants in Ghana**

For those who download the Application Form from our Website you will need to pay the Application Processing Fee when you submit it. Please follow the instructions below:

1. Go to any Ghana Commercial Bank branch in the country and Pay-in Your Application Processing Fee into our Ghana Commercial Bank Account. The Bank Account Details are:

Name of Account: Mumford Institute of Technology Ltd.  
Ghana Commercial Bank Ltd.  
Bank Branch: Adenta, Accra, Ghana

**ACCOUNTNUMBER: 1471130001945**

**SWIFT CODE: GHCBCHAC**

I declare and confirm that the information given on this application form is complete and accurate. I submit that the University has the absolute right to void my application if it is found that it contains false or inaccurate information.

**Name:** ..... **Date:** .....

### **10. How to Submit or Deliver Your Completed Application Form For Admission**

**Direct all inquiries and documents to:**

**Mumford Institute of Technology**

**Director of Admissions and Records**

**Office of Admissions**

**P. O. Box LG 355, LEGON, GHANA**

**Delivery Location: Adenta on Aburi Road, After Old Adenta Barrier, Next to Mechanical Lloyd.**

**Adenta, Accra, Ghana**

**FOR DETAILS CONTACT: TEL 0243 068 713 / 0277 600716**

**Web:** [www.mit.edu.gh](http://www.mit.edu.gh) **Email:** [admission@mit.edu.gh](mailto:admission@mit.edu.gh)

[info@mit.edu.gh](mailto:info@mit.edu.gh)

[annan@mit.edu.gh](mailto:annan@mit.edu.gh)

**11. Important Notice:**

All applicants must note that the acknowledgement of this application and supplementary material do not constitute an offer of admission to study at Mumford Institute of Technology. Successful applicants will receive letter of admission clearly stating the program of admission and other important details. Applicants are further informed that materials received cannot be returned.

**Official Use Only**

**Amount paid GH..... Receipt#..... Date.....**

**Form Received by..... Date.....**

**Accounts Dept. .... Date.....**

**GPA checked  Accepted  Denied  Applicant Notified**

**Transcript Rcvd.  Photographs  Program  Test Sample**

**Level of entry: .....**